



Department of Employment Dispute Resolution

EDR Training Schedule

July 2004 – December 2004

HR ORIENTATION TO CONFLICT MANAGEMENT AND EDR SERVICES

Aug. 26, 2004	9:30 am – 11:30am	Richmond
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UNDERSTANDING AND USING THE GRIEVANCE PROCEDURE

Sept. 21, 2004	9:00 am - 12:00 pm	Richmond
Dec. 2, 2004	9:00 am - 12:00 pm	Richmond

BEST PRACTICES IN EMPLOYEE DISCIPLINE AND DISCHARGE

Aug. 26, 2004	1:30 pm – 4:30 pm	Richmond
Dec. 2, 2004	1:30 pm – 4:30 pm	Richmond

WORKPLACE CONFLICT MANAGEMENT SKILLS

Sept. 21, 2004	1:30 pm – 4:30 pm	Richmond
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MEDIATION SKILLS UPDATE

Nov. 18, 2004	8:30 am – 4:30 pm	Richmond
Nov. 19, 2004	8:30 am – 4:30 pm	Richmond

Register for one or both days as your schedule permits.